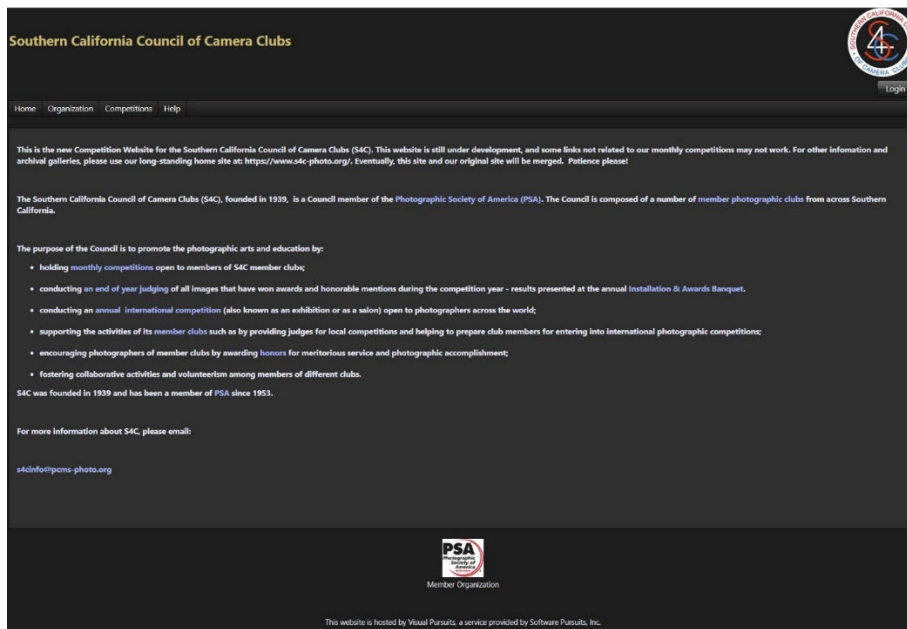




## How to Create a User Account at Visual Pursuits

We continue to bring S4C's new competition system online, and now it's time for you to create new user ID for our new competition website <https://s4c.visualpursuits.com/>. We will eventually add this link to our existing S4C website. But for now, please remember this link.

When you enter this site, the S4C Competition Homepage will be displayed with basic information:



There's a lot of information there about S4C. At this time, most the information displayed has been cloned from the S4C website. What is important is the **Login** button found under the S4C logo at the upper right corner of the screen.

Whether you already have a Visual Pursuits user ID or if you are creating a new ID, you use the Login button to enter the system. I will assume that you do not have an existing Visual Pursuits ID, and the following instructions will serve as a guide to getting you online<sup>1</sup>.

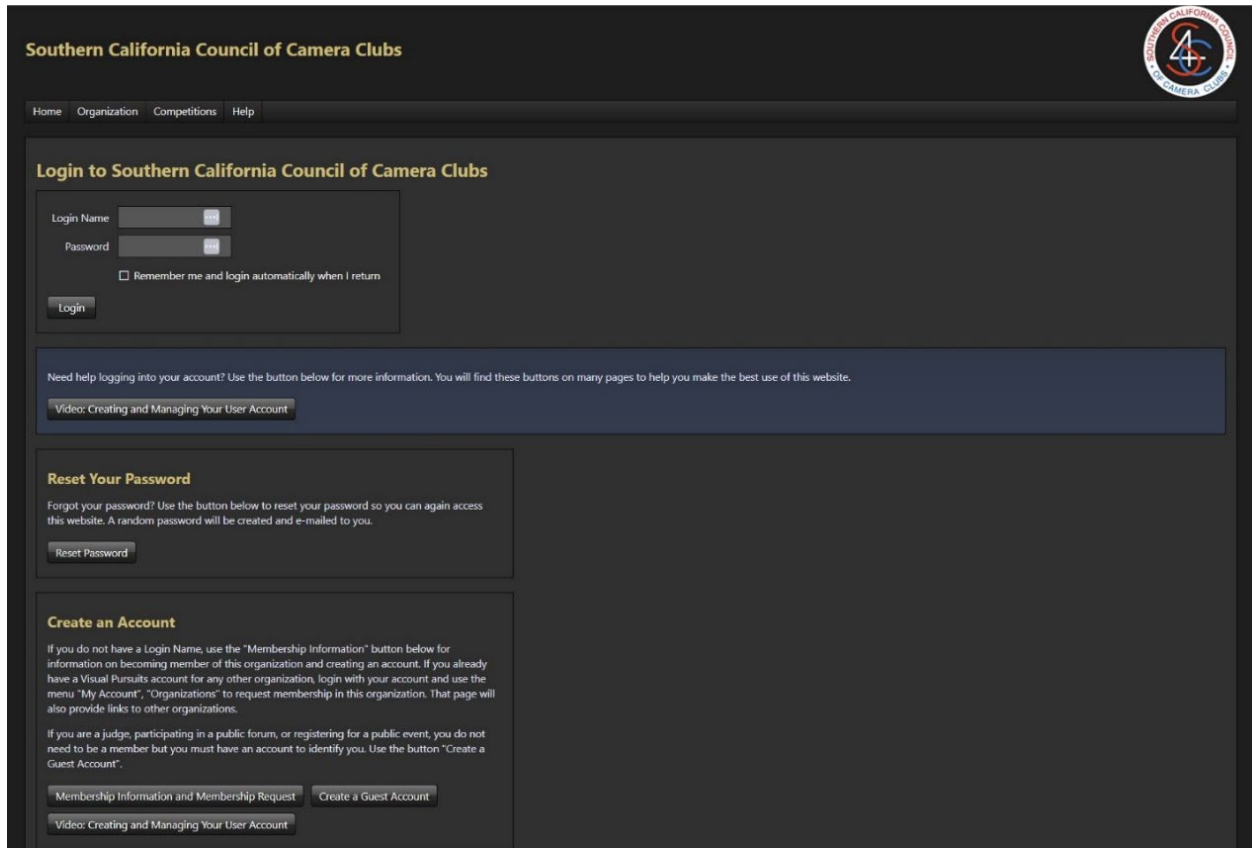
Note, there are many screens to traverse, but it's not as complicated as it seems.

So, if you haven't done so already, click on the **Login** button...

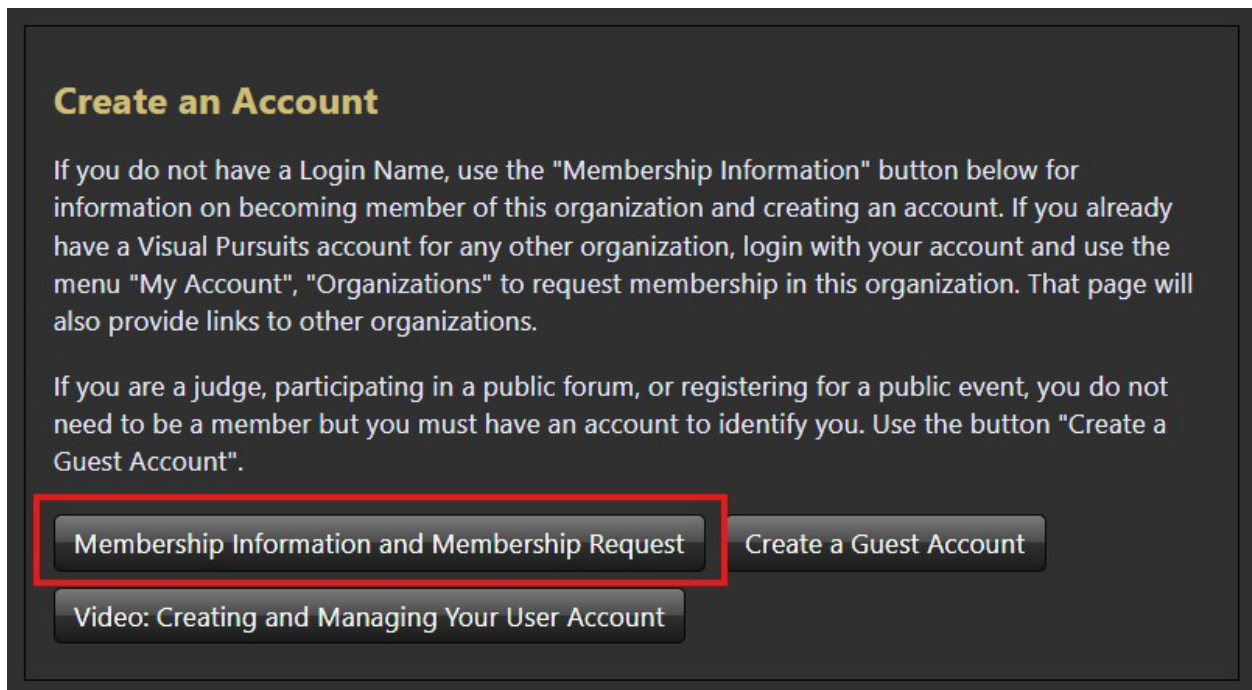
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<sup>1</sup> If you already have a Visual Pursuits Login ID, enter your ID and password, and click the "Login" button.

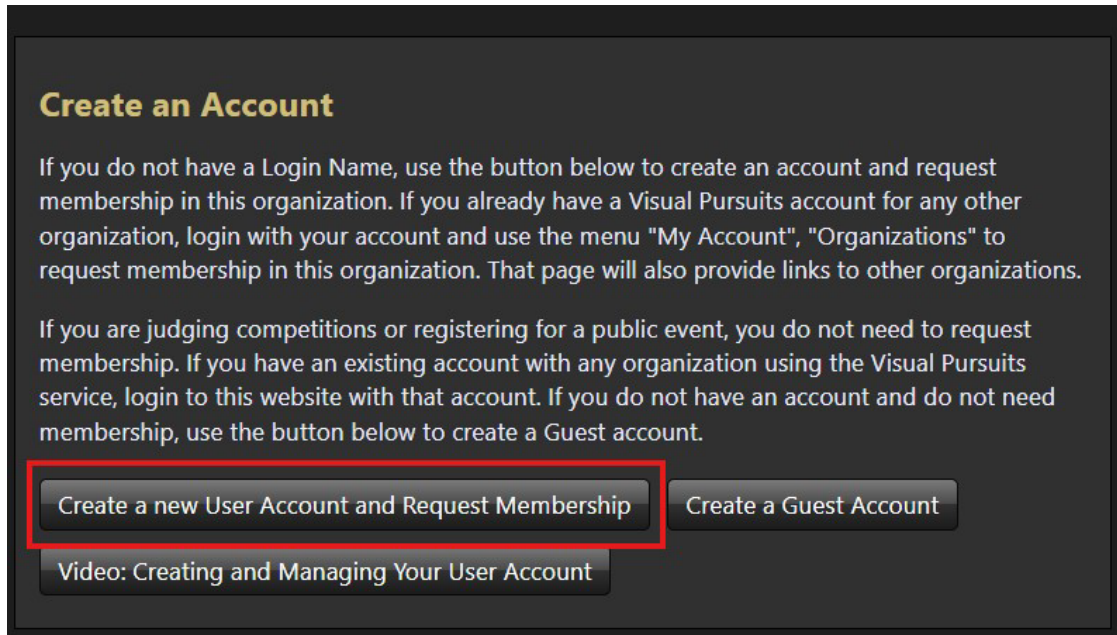
A screen entitled "**Login to Southern California Council of Camera Clubs**" will be displayed.



To begin your new account creation, scroll to the bottom of the page where it's labeled "**Create an Account**" and select **Membership Information and Membership Request** (highlighted in RED).



That will bring up yet another screen, “**Create an Account,**” where you select **Create a new User Account and Request Membership.**



**Create an Account**

If you do not have a Login Name, use the button below to create an account and request membership in this organization. If you already have a Visual Pursuits account for any other organization, login with your account and use the menu "My Account", "Organizations" to request membership in this organization. That page will also provide links to other organizations.

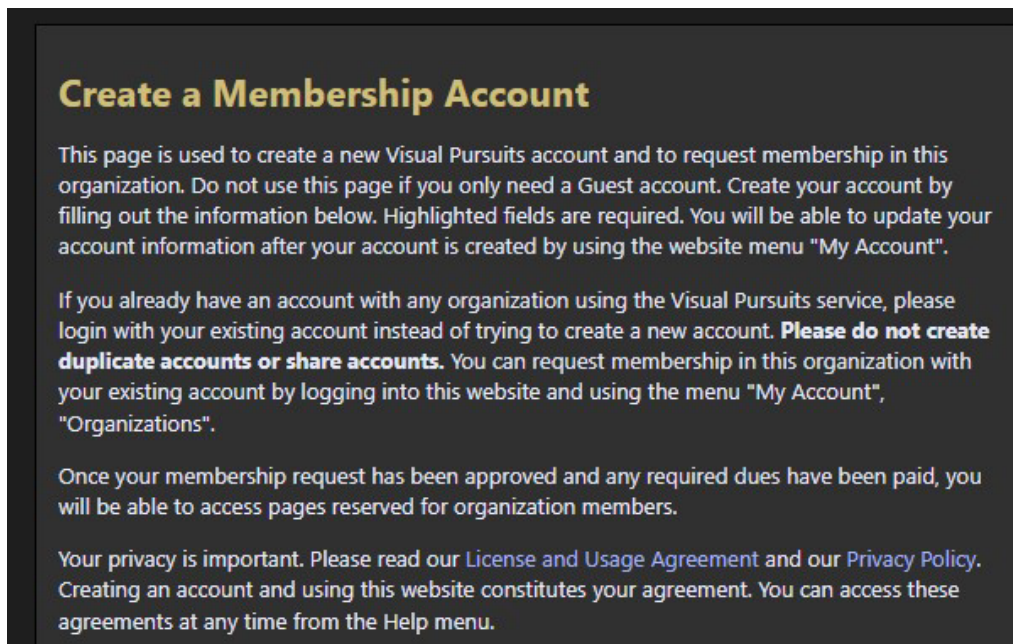
If you are judging competitions or registering for a public event, you do not need to request membership. If you have an existing account with any organization using the Visual Pursuits service, login to this website with that account. If you do not have an account and do not need membership, use the button below to create a Guest account.

[Create a new User Account and Request Membership](#) [Create a Guest Account](#)

[Video: Creating and Managing Your User Account](#)

You're finally getting to the details...

Another screen, entitled “**Create a Membership Account** will be displayed.”



**Create a Membership Account**

This page is used to create a new Visual Pursuits account and to request membership in this organization. Do not use this page if you only need a Guest account. Create your account by filling out the information below. Highlighted fields are required. You will be able to update your account information after your account is created by using the website menu "My Account".

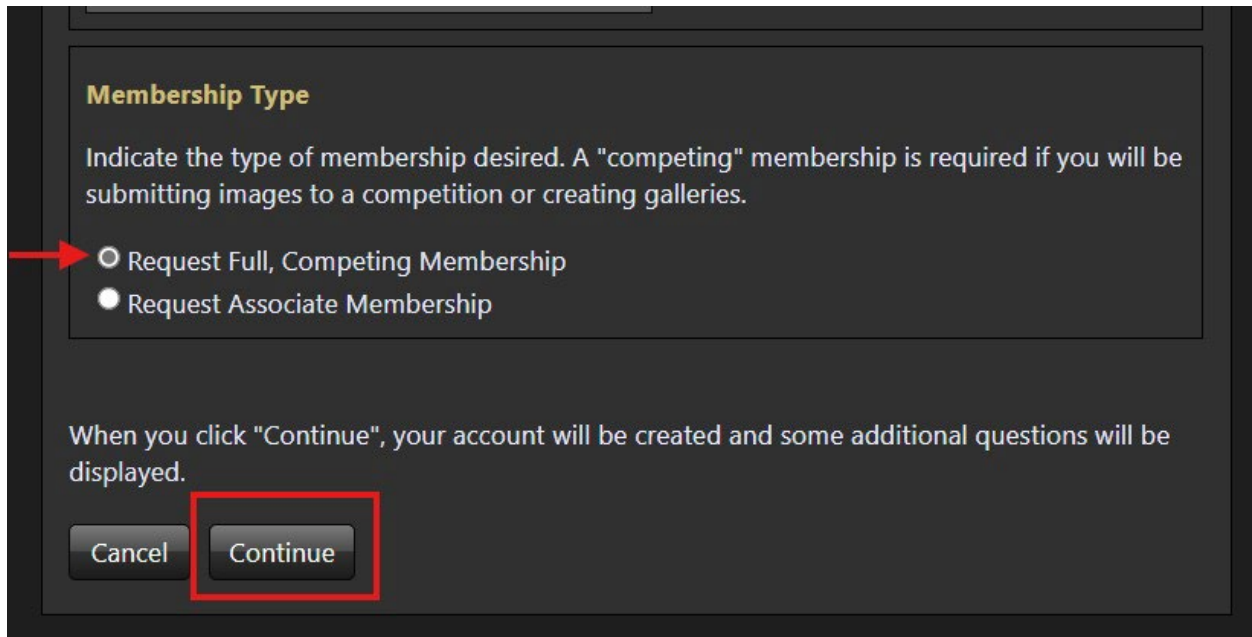
If you already have an account with any organization using the Visual Pursuits service, please login with your existing account instead of trying to create a new account. **Please do not create duplicate accounts or share accounts.** You can request membership in this organization with your existing account by logging into this website and using the menu "My Account", "Organizations".

Once your membership request has been approved and any required dues have been paid, you will be able to access pages reserved for organization members.

Your privacy is important. Please read our [License and Usage Agreement](#) and our [Privacy Policy](#). Creating an account and using this website constitutes your agreement. You can access these agreements at any time from the Help menu.

After reading the information above, scroll through the screen and provide all the requested information. It's all important. So, please do not skip sections. You will eventually get to the bottom of the form where ...

Near the bottom of the form, make sure that “**Request Full, Competing Membership**” is selected (default) and click on the **Continue** button.



**Membership Type**

Indicate the type of membership desired. A "competing" membership is required if you will be submitting images to a competition or creating galleries.

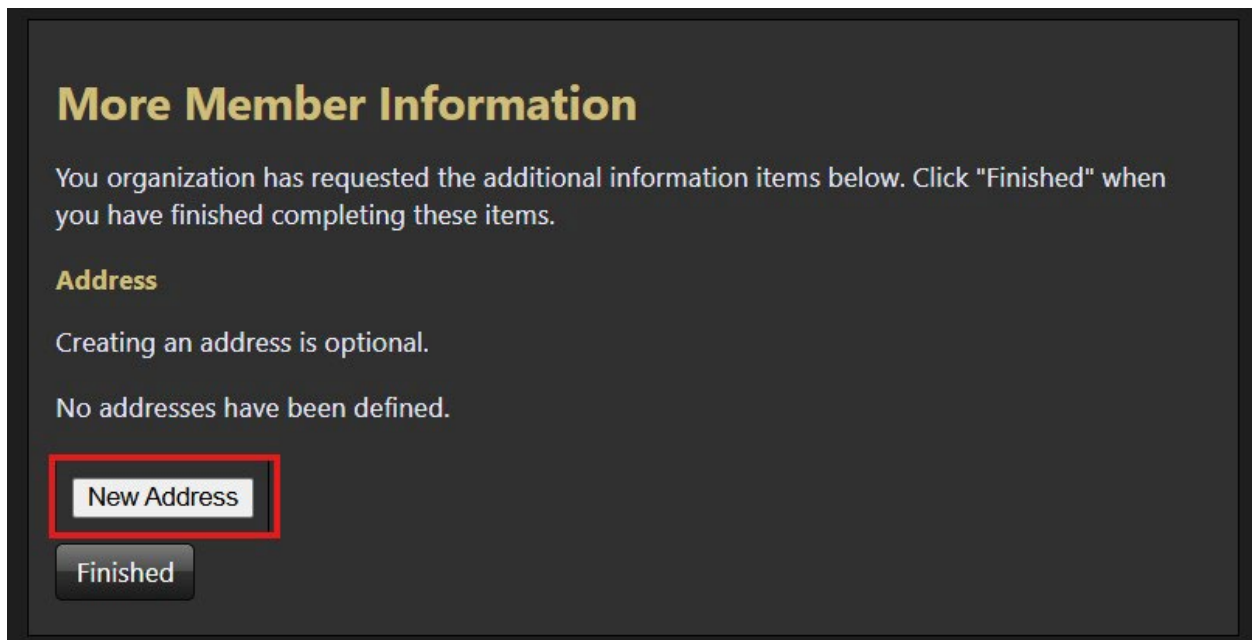
Request Full, Competing Membership

Request Associate Membership

When you click "Continue", your account will be created and some additional questions will be displayed.

Detailed description: This is a screenshot of a web form titled "Membership Type". It contains a heading, a descriptive paragraph, two radio button options, a note about the "Continue" button, and two buttons: "Cancel" and "Continue". A red arrow points to the first radio button, and a red box highlights the "Continue" button.

Another screen, “**More Member Information,**” will be displayed where you should provide your address information. To enter your address information, please click on **New Address**.



**More Member Information**

You organization has requested the additional information items below. Click "Finished" when you have finished completing these items.

**Address**

Creating an address is optional.

No addresses have been defined.

Detailed description: This is a screenshot of a web form titled "More Member Information". It contains a heading, a paragraph of instructions, a sub-heading "Address", two lines of text, and two buttons: "New Address" and "Finished". A red box highlights the "New Address" button.



Yet another screen will be displayed, where you can input your address information:

## More Member Information

You organization has requested the additional information items below. Click "Finished" when you have finished completing these items.

### Address

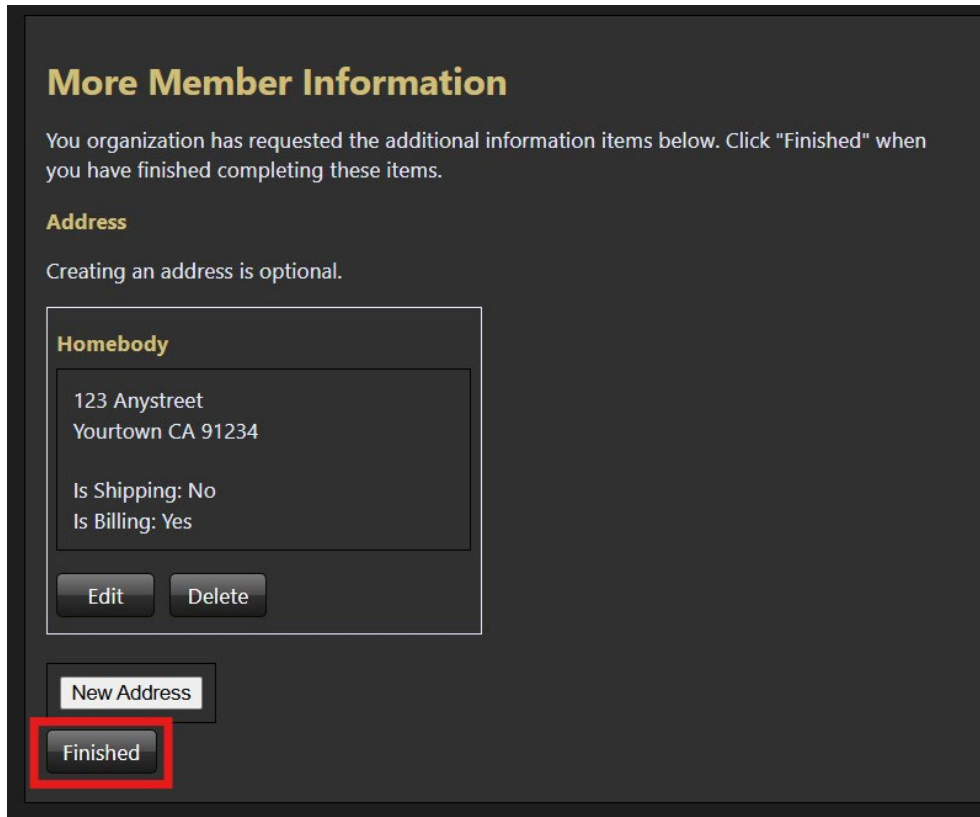
Creating an address is optional.

No addresses have been defined.

Address Name	Name your address to help you select it later. Examples: "Home", "Meeting Location", "Office", "Mailing". Homebody <input type="text"/>
Address Line 1	123 Anystreet <input type="text"/>
Address Line 2	<input type="text"/>
City	Yourtown <input type="text"/>
Country	[---Not Specified---] <input type="text"/>
State or Provence	Please select your Country before selecting a State or Provence. California <input type="text"/>
Postal or Zip Code	91234 <input type="text"/>
Shipping Address	<input type="checkbox"/>
Billing Address	<input checked="" type="checkbox"/>

After you fill in the details, click on the **Add this Address** button.

You will see a confirmation screen with your address, and you are one step away from finishing your user account request.



**More Member Information**

Your organization has requested the additional information items below. Click "Finished" when you have finished completing these items.

**Address**

Creating an address is optional.

**Homebody**

123 Anystreet  
Yourtown CA 91234

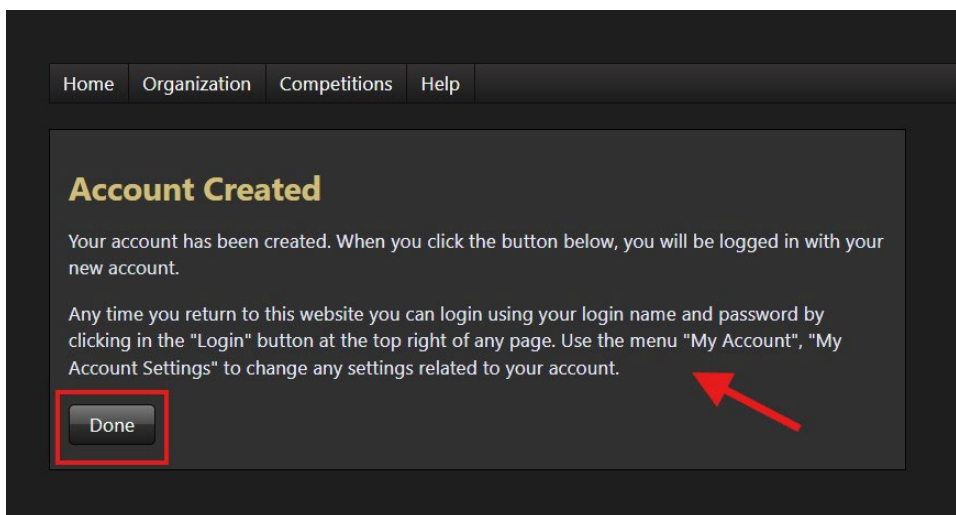
Is Shipping: No  
Is Billing: Yes

Edit Delete

New Address

**Finished**

Click on the **Finished** button which will bring up a final screen:



Home Organization Competitions Help

**Account Created**

Your account has been created. When you click the button below, you will be logged in with your new account.

Any time you return to this website you can login using your login name and password by clicking in the "Login" button at the top right of any page. Use the menu "My Account", "My Account Settings" to change any settings related to your account.

**Done**

Your account has been created. It's now up to us to get you added to the S4C competition roster. Please read the message highlighted by the red arrow to learn how to login the next time.